

Servant of the Assembly: Role of the Chair

MASC Learning Lunch Series

June 7, 2024

INTRODUCTION

Servant of the
Assembly

First Among Equals

Chief Volunteer



John Carver

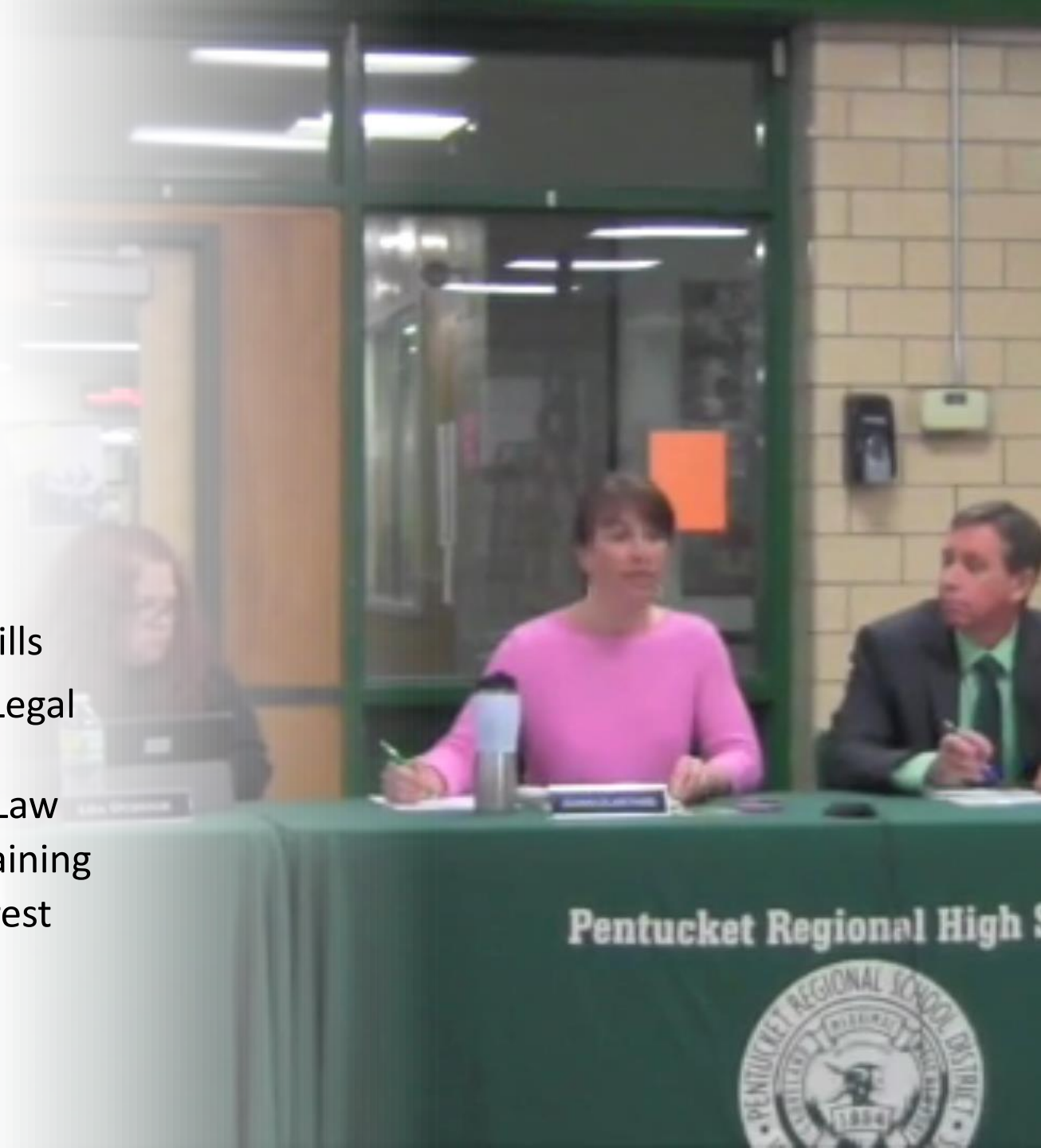


Describes the job of Chair as one that:

- “requires skilled handling of group process;
- an ability to lead a group fairly but firmly;
- an ability to confront and even to welcome diversity; and
- An ability to adhere to agreed-upon rules for board conduct.”

More than Presiding

- Takes Time
- Attention to Detail
- Leadership Skills
- Interpersonal Skills
- Communication Skills
- Knowledge of the Legal Obligations
 - Open Meeting Law
 - Collective Bargaining
 - Conflict of Interest



Chair Responsibilities

- ✓ Guide the Committee's work
- ✓ Keep the Committee organized
- ✓ Focus on Mission, Vision and Goals
- ✓ Student Achievement
- ✓ Share leadership responsibilities
- ✓ Help the Committee be greater than
the sum of its parts

Before Meetings

- Planning an efficient meeting
- Developing & placing items on the agenda
- Getting questions answered before the meeting
- Receiving supporting material before the meeting



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At the Meeting

- Structure of the agenda
- Board room layout
- Length of meetings
- Staff presentations
- Deliberations at meetings
- Allowing majority to set direction




At the Meeting: New Challenges

- Public Comment
- Remote Meetings
- Public Participation

Between Meetings

- Individual members requesting information or action from the superintendent
- Individual members requesting information or action from staff
- SC/Superintendent communication between meetings
- SC member communication between meetings
- Balancing member responsibilities between meetings



A photograph of two men in a meeting. The man on the left is wearing an orange button-down shirt and is looking down at a green mug. The man on the right is wearing a dark blue polo shirt and is looking towards the first man. The background is a plain, light-colored wall.

Between Meetings

- Member role in public
- Handling complaints and communications from constituents
- Engaging the community
- Social media
- Chain of Communications
- Handling confidential information
- School visits

Cowboy Words of Wisdom

“Life is simpler when you plough around the stump.”

“Words that soak into your ears are whispered, not yelled.”

“Forgive your enemies. It messes with their minds.”

“Don’t corner something meaner than you.”

“Remember, silence is sometimes the best answer.”





MASC

Friday Learning Lunch Series

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