

PROVINCETOWN IB WORLD SCHOOL PUBLIC SCHOOL DISTRICT  
PROVINCETOWN, MASSACHUSETTS

AN EQUAL OPPORTUNITY EMPLOYER

**APPLICATION FOR SUPERINTENDENT**

**Personal Information:**

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Office Phone \_\_\_\_\_

\_\_\_\_\_ Cell Phone \_\_\_\_\_

city state zip

Email Address \_\_\_\_\_

How may we contact you?  at work  at home  by e-mail  by cell phone

**Certifications Held**

Certification State

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you licensed as a superintendent in Massachusetts?  YES  NO

Are you eligible for licensure as a superintendent in Massachusetts?  YES  NO

If not, have you submitted an application for certification as a superintendent in Massachusetts?  YES  NO

Date of application: \_\_\_\_\_

**Current School District Information:**

Are you presently under contract to a school district? \_\_\_\_\_

If yes, when does your contract expire? \_\_\_\_\_

Name of District \_\_\_\_\_

Position \_\_\_\_\_

**Academic and Professional Training:**

High School(s), Colleges, Universities Attended

Location

Degree

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**Professional Experience:**

No. Years

Dates From/To

Position

School District

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**IB Experience and Training:**

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**Other Relevant Work Experience and Achievements:**

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**Memberships in Professional Organizations:**

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**References:**

Please list below the names and addresses of three persons who have knowledge of your professional competence and character, whom we may contact should you become a finalist.

Name \_\_\_\_\_ Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

**Release of information:**

Please check one box:

Upon request from the media, I  do  do not give permission to the school committee to release my resumé.

A complete application form includes the following:

- \_\_\_\_\_ 1. A completed and signed application form.
- \_\_\_\_\_ 2. An up-to-date resume.
- \_\_\_\_\_ 3. A copy of the candidate's Massachusetts superintendent license, or evidence that the candidate is eligible for licensure as a superintendent in Massachusetts and has submitted his/her application to the Department of Education.
- \_\_\_\_\_ 4. Evidence of highest degree earned (copy of diploma, license and/or certificate).
- \_\_\_\_\_ 5. Three recent letters of reference (within the past three years preferred) from persons **other than those listed on the previous page.**
- \_\_\_\_\_ 6. The Committee requests a personal statement describing your major educational accomplishments and the specific leadership and management skills you can bring to the superintendency of the Provincetown IB World School Public School District.
- \_\_\_\_\_ 7. Personal statement on your understanding of and commitment to IB.

All application documents listed above must be received via email on or before **June 3, 2022** at 3:00pm.

**Please note: MASC does not maintain an applicant file for use in future searches.  
A new application and application materials listed are required for each search.**

I understand that, under the requirements of the Massachusetts Open Meeting Law, should I become a finalist, certain facts of my application will become public information and that the school committee may request a copy of my transcripts.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Email all information to Ann-marie Martin: [amartin@masc.org](mailto:amartin@masc.org)

For further information please contact Jim Hardy at [jhardy@masc.org](mailto:jhardy@masc.org) (508-930-4524)  
Please do not contact school committee members or members of the school administration.